



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Planning & Infrastructure Policy Development Advisory Group

Tuesday, 31st October, 2023 at 5.30 pm
Wallis room and via Remote Access

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend and may speak, both at the discretion of the Chairman and subject to providing advance written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors:	John Milne (Chairman)	
	Peter van der Borgh	Alex Jeffery
	Philip Circus	Liz Kitchen
	Mike Croker	Joanne Knowles
	Malcolm Eastwood	Lynn Lambert
	Len Ellis-Brown	Clive Trott

You are summoned to the meeting to transact the following business

Jane Eaton
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 6
To receive the notes of the meeting held on 12 September	
3. Wells Cottages Conservation Area	
Following a public consultation held on proposals to designate a Conservation Area in the Wells Cottages area of West Chiltington, Members will be updated on the consultation feedback and expected next steps.	

4. **Planning Committee Review**

Officers are undertaking a review of the composition of the Council's Planning Committees to consider the suitability of existing arrangements. This session will provide an overview of the proposed course of the review and suggested areas for consideration, and will enable officers to gather some initial thoughts from members of the PDAG. There will be further opportunities for members to have input as the review progresses.

5. **Forward Plan Extract for the Planning & Infrastructure Portfolio**

7 - 10

To note the Forward Plan extract for the Planning & Infrastructure portfolio

Planning & Infrastructure Policy Development Advisory Group
12 SEPTEMBER 2023

Present: Councillors: John Milne (Chairman), Peter van der Borgh, Philip Circus, Mike Croker, Len Ellis-Brown, Alex Jeffery, Liz Kitchen, Joanne Knowles and Lynn Lambert

Apologies: Councillors: Malcolm Eastwood
Absent: Councillors: Clive Trott

Also Present: Councillors: Joanne Knowles, Josh Potts, Roger Noel, Dennis Livingstone, Paul Clarke, Jon Olson and James Brookes.

9 **NOTES OF PREVIOUS MEETING**

The notes of the Planning & Infrastructure PDAG meeting held on 27th of June 2023 were received.

10 **HORSHAM DISTRICT COUNCIL GREEN INFRASTRUCTURE STRATEGY**

A presentation on Horsham District Council's Green Infrastructure Strategy was provided. It is being undertaken to ensure the strategy remains up to date and is in accordance with revised national guidance published by Natural England in January 2023.

When the current strategy was reviewed by officers, it was felt that the vision and strategic aspirations remained relevant, the actions for site promoters were less relatable and therefore it is difficult to secure principles in development when applications were submitted.

Officers explained that the proposed content of the document, including updates to reflect changes in recent years with reference to Sussex Local Nature Partnership, Wilder Horsham, and Local Nature Recovery Strategy. Site level guidance would set out a general expectation that planning proposals consider what contribution they can make to green infrastructure provision.

11 **PROPOSED CONSERVATION AREA; PARK TERRACE GARDENS, HORSHAM**

Horsham District Council are looking to designate a new conservation area in Horsham known as Park Terrace Gardens Conservation Area. The area is considered to have special architectural or historic interest reflecting the particularly intact Victorian era heritage from this area of Horsham town. The development of the Conservation has taken into account the feedback from consultation in Autumn 2022, concerns raised included location of boundaries,

expectations of property owners and additional costs placed upon residents in a conservation area. A meeting was held in 2023 for those who responded and additional discussions were held regarding Park Street.

Following this public consultation, it is proposed the conservation area boundary has been amended to exclude part of Park Street. The next steps in agreeing the boundary by Cabinet and Council were discussed.

12 **LEVELLING UP AND REGENERATION BILL; CONSULTATION ON IMPLEMENTATION OF PLAN MAKING REFORMS**

A presentation to Members was provided on the content of the ongoing government consultation regarding plan making reforms.

These changes are currently anticipated to be enacted prior to 7th of November 2023. The new plan making regime would begin in August in 2024. The deadline for submitting old style Local Plans would be June 2025, and the latest implementation of old-style Local Plans being 31st of December 2026.

Whilst it is considered that many of the proposed changes will assist, the lack of detail on some aspects has made it difficult to provide detailed or effective commentary.

13 **HORSHAM DISTRICT COUNCIL LOCAL DEVELOPMENT SCHEME**

The Local Development Scheme is a legal requirement. Following delays to the production of the Local Plan, HDC is updating its LDS. The proposed timetable was set out to PDAG members, and outlined the next steps for consideration and agreement by Cabinet.

14 **FORWARD PLAN EXTRACT FOR THE PLANNING & INFRASTRUCTURE PORTFOLIO**

The Forward Plan extract was noted.

The meeting closed at 7.06 pm having commenced at 5.30 pm

CHAIRMAN

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**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN – Planning & Infrastructure portfolio

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice may also include details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: committeeservices@horsham.gov.uk

Tel: 01403 215123

Published on 01 October 2023

Republished on 12 October to include Item 9: Horsham District Local Plan - Regulation 19.

Republished 24 October 2023 to include items 7: Shelley Memorial Partnership and 8: Creation of a new Head of Service post

What is a Key Decision?

A key decision is an executive decision which, is likely –

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- (i) to involve expenditure or savings of £250,000 or more as well as otherwise being significant having regard to the Council's budget for the service or function to which the decision relates; or
 - (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject and Date of Policy Development Advisory Group for consultation	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
2.	Conservation Area Assessment and Designations; Horsham (Park Terrace Gardens)	Cabinet Council	28 Sep 2023 11 Oct 2023	Open	Head of Strategic Planning (catherine.howe@horsham.gov.uk) Deputy Leader and Cabinet Member for Planning and Infrastructure (Councillor John Milne)
9.	Horsham District Local Plan - Regulation 19	Cabinet Council	11 Dec 2023 11 Dec 2023	Open	Director of Place (barbara.childs@horsham.gov.uk) Deputy Leader and Cabinet Member for Planning and Infrastructure (Councillor John Milne)
10.	Wells Cottages Conservation Area (included in November Forward Plan)	Cabinet Council	25 Jan 2023 21 Feb 2023		Head of Strategic Planning (catherine.howe@horsham.gov.uk) Deputy Leader and Cabinet Member for Planning and Infrastructure (Councillor John Milne)

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